

## The NCHU Regulations on Opening International Courses

Enacted in the 44<sup>th</sup> Academic Affairs Meeting on Oct. 31<sup>st</sup>, 2002.

- Article 1 This regulation is adopted to promote international academic exchange, to improve education quality, and to maximize the effects of learning.
- Article 2 The term "International Courses" in these Regulations refer to courses jointly opened by this university and other, foreign, academic institutions.
- Article 3 International courses may be open by colleges, departments, graduate institutes, offices, and centers of this university or by other foreign academic institutions. Those who intend to open international courses must prepare a course proposal, which will need to be approved by the university and the other foreign institution. A course proposal shall include the name(s) of responsible person(s), a mission statement, duration of the course, class location, name of the instructor(s), participating members, a course teaching plan, necessary equipment, a budget, daily life counseling, rules for absences and any other relevant details.
- Article 4 In general, international courses are usually open during summer or winter vacations. The responsible departments or offices that create the classes shall decide whether or not to adopt the class credit system. If the credit system is adopted, then it must be in accord with the credit standards used during the regular semesters.
- Article 5 The maximum number of credits that an individual student may take will be decided by each college, department or graduate institute involved.
- Article 6 The course credits completed in the international courses, taken during the summer or winter breaks, may be counted as elective course credits in the following semester
- Article 7 The departments or offices responsible for opening the international courses shall carefully choose; which instructors to employ, to state clearly which language the teaching will be done in, to establish a student information database, and to take the proper information safety measures.
- Article 8 Departments or offices of this university which open international courses may accept subsidies from outside the university, and/or may charge student fees for class credits. The cost of those class, credit fees shall be decided by each department or office that is responsible for the courses.
- Article 9 The departments or offices responsible for the international courses may, according to the needs, allocate teacher's hourly fees, expert speaking fees, laboratory fees, raw material fees, and other necessary personnel fees, or other miscellaneous fees. The required budget shall be funded by subsidies obtained or by the credit fees.
- Article 10 In case these regulations are not adequate, other relevant regulations from this university may apply.

Article 11 These regulations shall be approved and implemented by the President of NCHU after being passed by the Course Committee at the Academic Affairs Meeting. The same applies in the case of any amendments.